

## How LML Compass Care will Operate with COVID-19 Challenges

Dear Compass Academy families,

We are excited about having you return to Compass Academy this school year.

While there is a mandatory orientation for Compass Care families the week before school starts—which will cover the schedule and detailed procedures of the program—let me highlight what changes we are making. These changes are the result of **the required training the Compass Care staff has completed** and are based on **the State of New Jersey's guidelines for before and after school care**. All of this preparation is intended to protect you and your children and our staff as best as we can.

### Entering the Program

1. We will take the temperature of all children every day when they enter the program, whether they are dropped off or if they come from the school.
2. If a child is being dropped off and is found to have a temperature of 100.4 or higher, the child cannot enter the program.
3. If the child enters Compass Care from school and has a temperature 100.4 or higher, the child will be isolated, and the child's parent or guardian will be contacted ASAP.
4. Parents dropping off or picking up their children, must remain in the entry way by the kitchen and are not permitted into the gym.
5. Parents must wear masks when dropping off or picking up their children.

### Interaction with Others

6. Children will be placed in groups no larger than nine (9) to limit their exposure to others.
7. Each group will have one leader for the whole time they are together.
8. Children will each have a bin for their bookbag around their table to reduce foot traffic and interaction with other groups.
9. Groups will move together to various activities (i.e. washing their hands, eating lunch, having a snack, playing outside, etc.)

### Cleanliness

10. We will disinfect the tables before the start of both the morning and afternoon program.
11. We will disinfect the tables several times during the program day.
12. We will disinfect all items the children play with at the end of Compass Care each evening.

### Safety Equipment

13. All staff and children must wear masks throughout the duration of the program.
14. Compass Care will provide a mask for each child in the program, if a child does not have a mask.
15. There will be a physical barrier in the entryway by the kitchen as Compass Care staff record the temperatures of both the children and parents coming into the building.

### General Schedule and Programs

16. At 1 pm, children will enter Compass Care, have their temperature taken, and then eat lunch (either a school lunch or one they have brought from home).
17. Prior to 2 pm, children will get prepared for their afternoon lessons.
18. After the lessons, there will be time for a snack, time outside, and activities at their group tables.

19. Co-Directors Maya Holmes and Gladys Lugardo-Hemple are certified teachers with 20 years combined experience and they are developing detailed schedules of activities to keep your children engaged and stimulated.
20. Programs will include (but are not limited to) reading, crafts, writing, painting, play at the table, and board games.

#### Academics

21. Compass Care will facilitate afternoon academics for all grades.
22. Compass Academy Charter School will provide Chromebooks to children in grades 2 through 5 so each child can participate in the afternoon online lessons.
23. Each child must have his or her headset from home.

#### Staffing

24. There will always be 1 staff member per group and one staffmember will direct groups, control traffic, handle accidents and emergencies, and escort children to their parent or guardian when it is time to leave.
25. A staff member will always be in the back office at the entrance recording temperatures, as well as assisting with attendance and any Rutgers swipes.

If you have any questions, please, please, please email me at [jjohnston@letmelearn.org](mailto:jjohnston@letmelearn.org) or call me at 856-553-6281.